



Your application checklist

Below is the information we need from you as part of your submission. Please ensure you've addressed all these areas in your main document as comprehensively as possible:

1. About your school

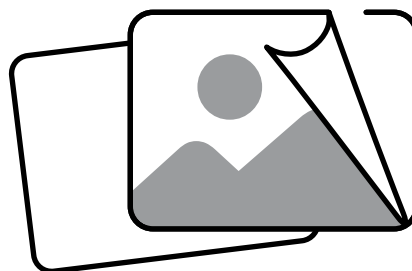
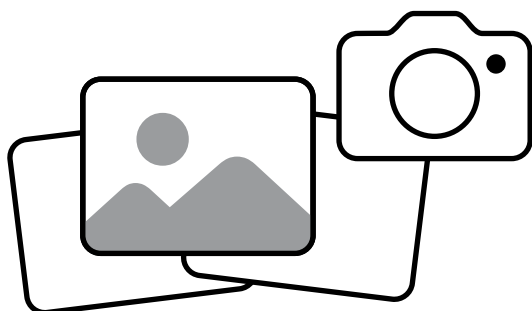
- Your school name and address.
- A brief introduction and description of your school's eco-garden design concept.
- Describe and show what the school environment is like now, and how the proposed eco-garden could improve it in the future. In other words what difference would the eco-garden make to the school in terms of environmental improvements, biodiversity and wildlife?
- As part of this process the school should undertake a biodiversity audit to provide a baseline. Schools may choose to undertake these on an ongoing basis as part of their curriculum.

2. About Your eco-garden Design – Making best use of your space

- Identify a space within the school that you would like to use to create your eco-garden.
- Describe how you will use the space, what will you do to that space, and what benefits this will bring.
- Provide a more detailed description of the final eco-garden design, **including budget breakdown** and the reasons why each element was incorporated.
- Please ensure you provide as much detail and evidence about the benefits that your eco-garden will bring to the environment, biodiversity, climate change, education, community engagement and wellbeing. These will be an important part of our judging criteria.
- Create and provide a video no more than 3 minutes long which provides an overview and summary of your eco-garden design, which should be presented by your school children. The school children should tell us what they've learned as part of the process.

3. Creative and Innovative Design

- Create and provide a visualisation of the eco-garden design. You could include plans, sketches, and photographs.





4. About your inspiration and the process – Student Impact

- Describe how you have reached your final design concept. What is the inspiration behind the design? How have the school children contributed to the idea and the final design? What have the children learnt along the way and how did these learnings shape the final outcome? Describe how the school children have worked on and contributed to creating the design.
- Provide information from the children themselves about what educational benefit there has been to the school children as part of the process of working on and creating their eco-garden design.

5. Leaving a legacy

- Describe any ongoing educational benefits that students of the school will gain should the garden be built.
- Include information about how the garden will be used on a day-to-day basis and embedded across the curriculum into children's ongoing learning.
- Describe any wider benefit that could be gained by your school community should the garden be built. Your school community could include pupils and staff as well as their family members, local groups and clubs, and could also include those that live or work around or near your school.
- Include information that shows how the eco-garden design could realistically be created within the school grounds, along with an indicative breakdown of the costs associated with creating the eco-garden and any other funding that the school may be contributing from other sources (Note: It is not a requirement for schools to secure additional funding sources).
- Include information about how the school will develop and maintain the eco-garden should they be selected as one of the winners and receive the money to create their garden. Consideration to be given to the timings of planting etc.

Some rules

- You can submit your application at any time between 5th September 2022 when applications open and 28th October 2022, but we will only accept your first application.
- Your submission can only be made once and must be via the Manchester Airport schools' eco-garden Application form which will be available on our website from 5th September 2022 until the closing date of 28th October 2022.
- To enter the competition you must submit your application via our website on <https://www.manchesterairport.co.uk/community/working-in-our-community/ecogarden> using the form provided and email your PDF to trust.fund@manairport.co.uk. We will acknowledge receipt and issue instructions for submitting your video.
- Please ensure that you use your school's name at the start of the file-name of both your uploaded files.
- You can contact us on trust.fund@manairport.co.uk if you have any questions about the competition.
- Please read and agree to our competition terms and conditions located on our website.
- Please ensure that any images of individuals, including children, that are used in your submission or accompanying video meet your schools' safeguarding policies and that you have the relevant permission of all individuals for their images to be shared. These images and videos may be used on our website, in the press and in social media.
- We are not able to consider applications for pond pumps as it is considered that pond planting is sufficient to aerate a pond.
- Please see our attached guidance regarding eligibility of outdoor learning spaces.

