

# Independent Consultative Committee (ICC)

## General Meeting

Friday 8<sup>th</sup> December 2023 - 1000 – 1230

Venue – Castle Donington Hub, 101 Bondgate, Castle Donington, Derby DE74 2NH

MEMBERS ARE WELCOME TO ARRIVE FROM 9.30 IN ORDER TO SET UP FOR A PROMPT START

<i>Timings</i>		<b>Lead</b>	<b>Paper</b>
5 <i>Note</i>	<b>1. Welcome and apologies</b>	Chair	
5 <i>Note</i>	<b>2. Declaration of Interests</b>	Chair	
5 <i>Agree</i>	<b>3. Minutes of the last meeting</b> <ul style="list-style-type: none"> <li>21<sup>st</sup> July 2023 minutes</li> <li>Matters arising</li> </ul>	Chair	Draft Minutes
20 <i>Note</i>	<b>4. An update by the Chair</b> <ul style="list-style-type: none"> <li>Sub-Committee &amp; Vice Chair elections</li> </ul>	Chair	
30 <i>Discuss</i>	<b>5. Managing Director's Report (including Freeport update)</b>	Steve Griffiths	Paper
20 <i>Discuss</i>	<b>6. DHL Green Investment Update</b>	Allan Smillie (DHL)	Presentation
10 <i>Discuss</i>	<b>7. Noise Action Plan Update</b>	Adam Freeman	Presentation
10 <i>Discuss</i>	<b>8. Future Airspace &amp; SRG</b>	Neil Robinson	Presentation
15 <i>Discuss</i>	<b>9. CSR Annual Report</b>	Adam Freeman	Presentation
20 <i>Discuss</i>	<b>10. Airport Update</b> <ul style="list-style-type: none"> <li>a) Environment</li> <li>b) Planning</li> <li>c) Community Engagement</li> </ul>	Adam Freeman/ Martin Churley Jon Bottomley Colleen Hempson	Papers
5 <i>Discuss</i>	<b>11. AOB</b> <ul style="list-style-type: none"> <li>Future planned or proposed items</li> </ul>	Chair	
5 <i>Note</i>	<b>12. Date of the next meeting(s)</b> <ul style="list-style-type: none"> <li>Friday 19<sup>th</sup> April 2024</li> </ul>	Chair	

**EAST MIDLANDS AIRPORT**

**INDEPENDENT CONSULTATIVE COMMITTEE**

**GENERAL MEETING – 8 DECEMBER 2023**

**MANAGING DIRECTOR'S REPORT**

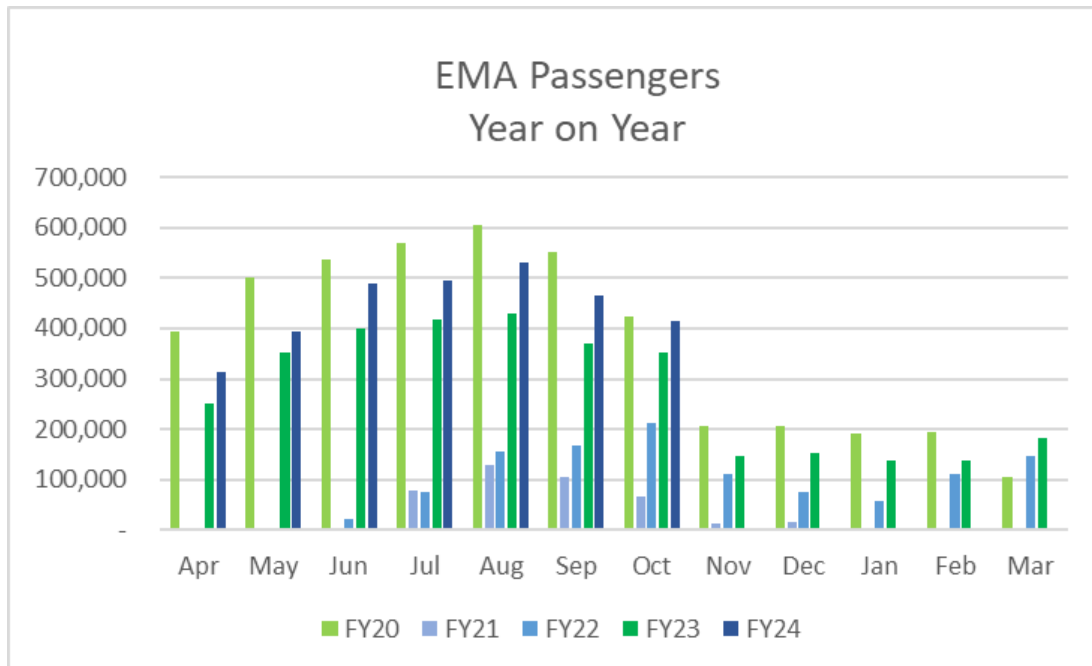
**1. Business Update**

- 1.1 The IATA Summer season saw over 3 million passengers use EMA between April and October 2023. This represents growth of 20% compared to the same months in the prior year and is nearly 90% of the pre-COVID levels seen in 2019, with passenger numbers in the month of October recovering to 98% of 2019 levels. EMA's three based operators, Ryanair, Jet2.com and TUI all increased their operations, with Jet2 and TUI both performing ahead of pre-COVID levels during the peak summer months. Blue Islands and Aurigny continued their Channel Island operations and new operations commenced with Eastern Airways (Paris and Newquay) and Aer Lingus (Belfast). Further growth is expected into 2024, with both Jet2 and TUI having indicated that they are planning to base additional aircraft at EMA for Summer 2024.
- 1.2 Global volumes of dedicated Cargo flights have continued to contract this year as long-haul passenger activity has returned at other UK airports. EMA has experienced a c. 12% decline in volumes in April to October compared to the same period in 2022, as a continued normalisation of this market trend following the COVID driven peak in activity in 2020 and 2021. EMA's based operators believe that volumes will continue to be challenged for at least the next 12 months but remain cautiously optimistic of a return to more normal levels of growth when economic and geopolitical uncertainty begin to ease.
- 1.3 As a result of this EMA has started to increasingly target the charter freight market and has experienced some degree of success in attracting non-based cargo operators to use the airport due to its flexibility of operation and favourable geographical location.
- 1.4 Commercial trading has continued to be strong across the airport, with the retail and food & beverage units having been refurbished during the previous winter period all performing well in 2023. A further series of refits are commencing now in order for them to be completed ahead of Easter 2024.

## 2. Airport Traffic Statistics

A high-level summary of operations is provided in Figures 2.1, 2.2 and 2.3:

**Figure 2.1 – EMA Passenger numbers**



**Figure 2.2 – EMA Cargo (tonnes)**

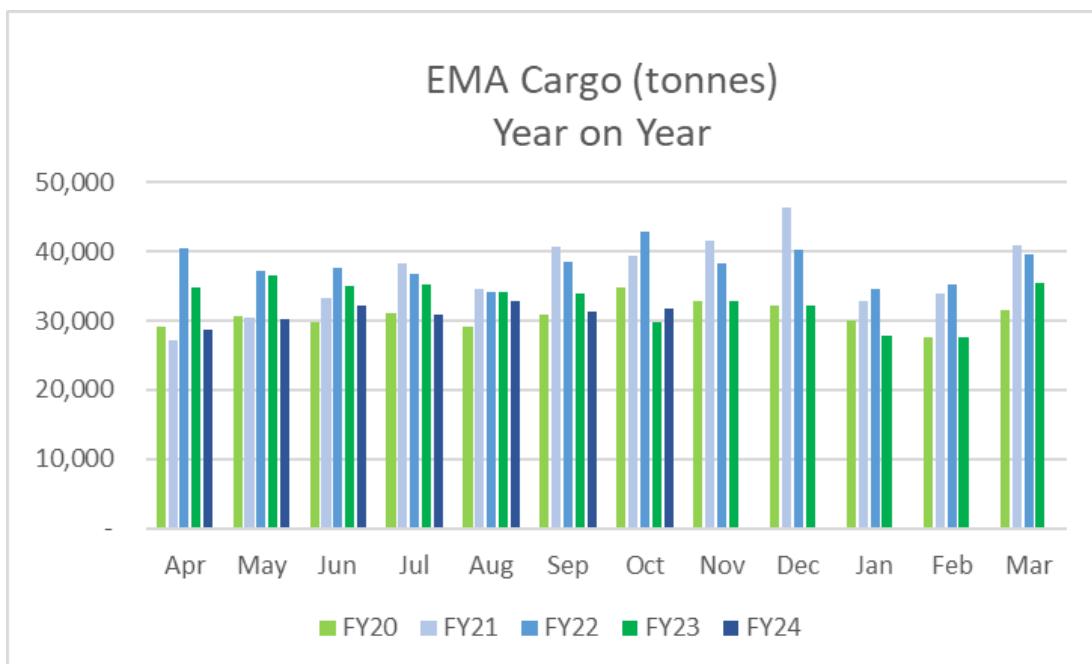
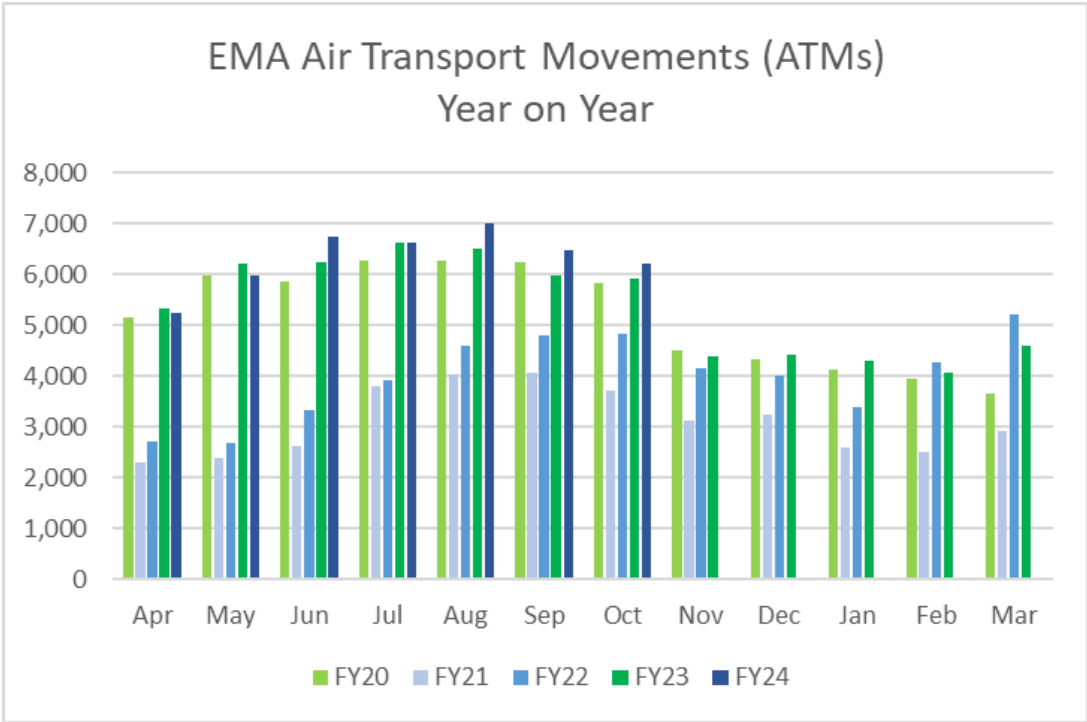


Figure 2.3 - EMA Air Transport Movements



3. Airport Landside Operations Update

- 3.1 The airport’s 24 hour a day, 7 day a week bus network has grown from around 250,000 passengers in 2005, peaking at nearly 3.5 million passengers in 2019. The pandemic saw a downturn in use due to restrictions imposed, however since these were lifted, the majority of services have seen an increase in patronage with October 2023 peaking at 3.9 million passengers using the services.
- 3.2 An increase from October 2022 of over 750,000 passengers compared with an increase of over 400,000 since 2019 (pre-pandemic levels). The MY15 service is the only service yet to see pre-pandemic levels return, however, year on year the service has seen an increase of 14% in patronage.
- 3.3 With the introduction of direct responsive (on-demand) transport offering flexibility for public transport network users, we continue to support the service offered with EMA providing a stop for picking up and dropping off passengers and will be able to provide future updates on the service and data to show progress.
- 3.4 The Airways 9 service continues to see an average of 1200 users using the service, with around 300 passengers either starting or ending their journey at EMA. We have continued discussions with funding the service over the next few years.
- 3.5 Friday 1<sup>st</sup> December saw the reintroduction of the EMA Transport Forum, the first major Forum since the pandemic, with a full agenda including updates from transport operators. The Forum brings together representatives from local transport operators, local businesses, regional transport bodies, local councils and transport groups, and is facilitated by an external

chair. The purpose of this forum is to better understand the needs of public transport operators and to help make the case for improved access to the airport.

#### **4. Customer Service Update**

- 4.1 Year to date our terminal Key Performance Indicator (KPI) is 46.3% against the MAG group target of 35%. Customer satisfaction levels in 2023 have largely outperformed the equivalent periods in 2022 by approximately 2.5%. This is testament to our continued commitment to deliver an exceptional guest experience for all customers travelling through EMA.
- 4.2 Our Customer Services team goes from strength to strength, with the Customer Services Ambassador role now well established in the terminal since their introduction in 2021. Our wider Customer Services team is now bigger than ever, in line with our passenger growth expectations, and in line with our ambition to put the customer at the heart of everything we do.
- 4.3 The Customer Services Ambassador team have been key in delivering improved NPS scores, proving particularly valuable in our immigration hall, where they manage queue flow and e-gate assistance. Ambassadors also perform general terminal patrols and cleanliness spot-checks in key areas. We recently re-introduced Airport Service Quality (ASQ) surveys to EMA after a period of absence. ASQ surveys are a globally recognised benchmarking tool that allow us to gain more detailed insight into our customer's perspectives on our airport and compare the results against a slate of 20 other similarly sized airports. Our Customer Service Ambassadors have made it possible to begin these surveys again, from July 2023. The first quarter of results data is now available to help us better understand and respond to our customers' changing needs and expectations.
- 4.4 Following a successful pilot last summer, we have continued to develop our 'Customer Cadet' scheme. Our next generation of Customer Cadets are a flexible team of customer helpers, recruited in partnership with several local colleges, available exclusively to students studying Aviation or Travel & Tourism. This helps us deliver a consistently high level of service for customers during peak times of the year, which coincide with the students' academic breaks. The scheme also gives the students valuable paid experience of working in an aviation environment, which will benefit their studies, and secure a talent pipeline for future permanent vacancies at EMA. This year sees 12 students participating in the scheme, many of whom are exploring options for permanent roles at the airport, to commence once their studies have ended.
- 4.5 There are a number of longer-term projects in process, which will allow us to drive the overall EMA customer experience into the future. We have begun a rolling refurbishment programme for our terminal restroom facilities as a direct result of customer feedback; prioritising our higher footfall areas, starting with our first-floor facilities in 2023, and continuing next year across the departures lounge. We have also taken steps to improve the volume and quality of seats available within the terminal and look forward to progressing improvements to our immigration hall and terminal wayfinding.
- 4.6 We are on track for another 'Very Good' rating for our Assisted Travel service and are proud that the team recently won the prestigious Disability Smart Awards in the Inclusive Customer Service category. The judges commented "In an industry often criticised for getting it wrong, East Midlands Airport has shown how to get it right." Our status for providing an excellent

Assisted Travel experience has led to a surge of customers using the service this year, with many willing to travel from further afield to use our airport than the average customer.

- 4.7 Our excellent relationship with our EMA Accessibility Forum has played an important role in the successes of our Assisted Travel service. The independent chairperson of the Forum, Christiane Link, is a 'critical friend' to the business, and members advise on best practises for the Assisted Travel department and the wider airport. Examples of initiatives driven by the Forum include our new bespoke disability equality training (led by a professional trainer with lived experience of disability), our partnership with BSL interpretation service SignLive, and the introduction of mobility scooters that are loaned to customers free of charge to enable a greater degree of independent travel.

## **5. Security Update**

- 5.1 East Midlands Airport's in house security training academy was rated as 'outstanding' which is the highest possible rating for the Civil Aviation Authorities Quality Assurance Programme. The Quality Assurance Framework and audit is similar to the Ofsted programme that is carried out in education functions. We are continuing to roll out training courses during this winter period to prepare for a busy summer season during 2024. Achieving this result is extremely challenging and complex with numerous areas audited. The result is testament to the commitment on the quality of our training provision as well as ensuring the training programmes accommodate the varied needs and styles of our adult learners.
- 5.2 This year we achieved a fantastic service level agreement (SLA) score in security for customers who queue for less than 15 minutes. For the first time ever in a peak summer operation (May to October), we achieved a total of 176 days with all customers passing through security in less than 15 minutes. For the whole of the financial year of 2023/24, to date (up to the end of October) we have achieved 99.95% of our customers queueing for less than 15 minutes. This SLA continues to be closely monitored to ensure security resource matches demand and the best possible service is provided to our customers. In addition, security's customer satisfaction continues to exceed target expectations, with the average total to this point in the financial year sitting at 4.23 against the MAG group target of 3.87.
- 5.3 The next generation security checkpoint (NGSC) commonly referred to as the Future Security programme continues at East Midlands Airport. A group of 9 colleagues were designated as our Future security champions and spent two weeks in Stansted airport earlier in the year to be trained on the new technologies. The EMA Future Security champions have been involved in all stages of the Future Security project including visiting our contractors and delivering Future Security roadshows to other airport colleagues. The champions will continue their great work into 2024 when they will be carrying out several trials on our new equipment which will be installed in May 2024 into what will become a staff screening area. In May 2024 we will open this area to our customers and be gathering feedback and trial insights to inform on lane performance and future planning assumptions. This all supports the beginning of a new era of improved security and an easier, more streamlined customer journey. The new screening equipment and regulation changes will provide a more efficient process, meaning passenger will be able to leave large electrical items such as laptops, iPad or kindles, along with liquids in their bags, passengers may also carry up a maximum volume of 2 litres through the airport in their hand luggage. For now, though, until the regulations change in June 2024 customers using the airport are asked to continue to prepare for security as normal.
- 5.4 Last month temporary hoarding was installed at the front of the terminal building, to house the works taking place for the terminal extension construction. The terminal extension will provide a more spacious queueing area for security with digital signage and wayfinding. It will

also allow us to recover the space which will be lost when installing the new lanes which are much longer than existing lanes. The new longer lanes allow for faster processing speeds, therefore will be more efficient than the current equipment.

## **6. East Midlands Freeport update**

- 6.1 Chancellor of the Exchequer Jeremy Hunt MP outlined in the Autumn Statement that the window to claim Freeport tax reliefs in England will be extended from five to ten years (until September 2031) to enable Freeports to deliver growth, jobs and level up the country. This has addressed the concerns of all Freeports that the window for claiming tax benefits was too short and that new development would not have been established in time. This will benefit the three tax sites that form part of the East Midlands Freeport as plans for their redevelopment gather pace.
- 6.2 To date, the East Midlands Freeport has attracted £150m of investment, signed off over £5m to fund the first two of seven initial projects designed to level up the region, and created 200 brand new skilled jobs as it celebrates significant progress made since March.
- 6.3 This week, it announced major new plans for a multi-million-pound East Midlands Zero Carbon Innovation Centre which aims to transform cutting-edge green research into commercial products.
- 6.4 MAG continues the detailed master planning of the two Freeport Tax Sites that are within the EMA boundary, as part of a wider piece of work to understand the development opportunities, core airport requirements, and infrastructure and services needs. These sites offer a unique opportunity as they provide direct connectivity with the aircraft apron and the operational airport. As such they have value to occupiers that have a core aviation / air cargo business.
- 6.5 In respect of the land south of the Airport, this is a much larger development site that is more complex to deliver. Whilst commercial property discussions continue, MAG has taken the view that, in order to progress the Freeport development, it has commenced the process to secure planning permission for the land in its ownership. MAG has retained the services of a specialist planning advisor (CBRE) to undertake the planning process and make the necessary applications for planning permission to North West Leicestershire District Council. This team also includes a range of environmental specialists to undertake an Environmental Impact Assessment and prepare an Environmental Statement. This has included detailed environmental surveys that have been completed during this summer.
- 6.6 Discussions have taken place with the local planning authority about the planning application and the material needed. The formal pre-application process has started, with the planning and environmental teams working with the local authority and other stakeholders (including National Highways) to understand the requirements and to assemble the planning application material. A formal Environmental Impact Scoping request is expected in December, with an application for planning permission expected to be submitted in early 2024.

## **7. Policy and Public Affairs Update**

- 7.1 A key strand of the work of the airport's corporate affairs team is to build consensus for, and an understanding of, EMA's important economic contribution to the local and national economy and the global connectivity it provides UK Plc. As such, we continue to work closely with a wide range of stakeholders including business groups, the Chamber of Commerce, local authorities, MPs and the Freeport team, among others, to help unlock investment and position the airport as an 'enabler of growth'.

- 7.2 Through an ongoing programme of activity with local stakeholders, visits, and Government engagement, we continue to explore opportunities to increase national recognition of the significance of the EMA operation.

## **8. Future Airspace Update**

### **8.1 EMA Airspace Change Programme (ACP) update**

Our full Stage 2 documentation was submitted to the CAA for assessment as planned on 27<sup>th</sup> October. Communication was sent to stakeholders soon after to inform them of our gateway submission and direct them to the full documentation set which is available on the CAA airspace change portal. On Thursday 23<sup>rd</sup> November, we received notification of the positive outcome of the CAA's assessment completing Stage 2 and enabling us to move onto Stage 3. The outcome has been posted on the CAA airspace change portal and we have also notified stakeholders who were engaged at Stage 2.

We are preparing to undertake additional engagement in the new year to offer further explanation and answer any questions on the content of our Stage 2 submission. Alongside this, we will be updating the content on our website to include full details of the work completed in Stage 2.

### **8.2 Wider Airspace Modernisation update**

The CAA published the fifth edition of the CAP1616 process for airspace change on 30<sup>th</sup> October which will be effective from January 2024. This follows the review undertaken by the CAA which included consultation that ran from January to March this year. The changes respond primarily to the key consultation feedback themes, focussing on providing simplification, clarification and proportionality. For the EMA ACP going forward, the changes are minor and relate primarily to the order of some of the activity in Stages 3 and 4.

### **8.3 DVOR Project**

The East Midlands Airport Airspace Change Programme will remove dependency on ground-based navigational aids by switching to satellite technology. As reported last quarter we are looking for a solution to bridge the gap between the 2026 withdrawal of three ground-based navigational aids and implementation of the Future Airspace project. We are seeking CAA approval for 'RNAV Substitution' of four departure and four arrival procedures through the CAP1781 process. In June we submitted an 'Impact Assessment' to the CAA, but sadly, no feedback was provided till October. We have made the recommended amendments to the Assessment, resubmitted and await CAA approval. The unused Brookmans Park 2P Standard Instrument Departures will be removed in December 2023 removing all dependency one of the three navigational aids. The use of 'RNAV Substitution' has been time-limited (by the CAA) with approval/use linked to the 'CAP1732 5-year periodic review of Instrument Flight Procedures'. We have commenced a 5-year periodic review with completion expected in January 2024. We will keep Members updated as this project progresses.

## **9. Water enforcement – legal action**

East Midlands Airport, represented by Steve Griffiths, attended a hearing at Derby Magistrates Court on 23 November 2023 relating to a case of six historic water related offences brought against the airport by the Environment Agency. The airport entered a plea of not guilty. The trial will continue next year at the higher court.



We are the  
**Journey  
Makers**

# 2024 Noise Action Plan: Consultation Response



MAG  
**East Midlands**  
Airport

# Consultation

Launched: 23 May 2023

Closed: 31 July 2023

Direct communication to >500 stakeholders

- Independent Consultative Committee
- Parish, Town, City, County & District Councils
- Airlines
- Members of Parliament

NAP provided as accessible document and dedicated webpages.

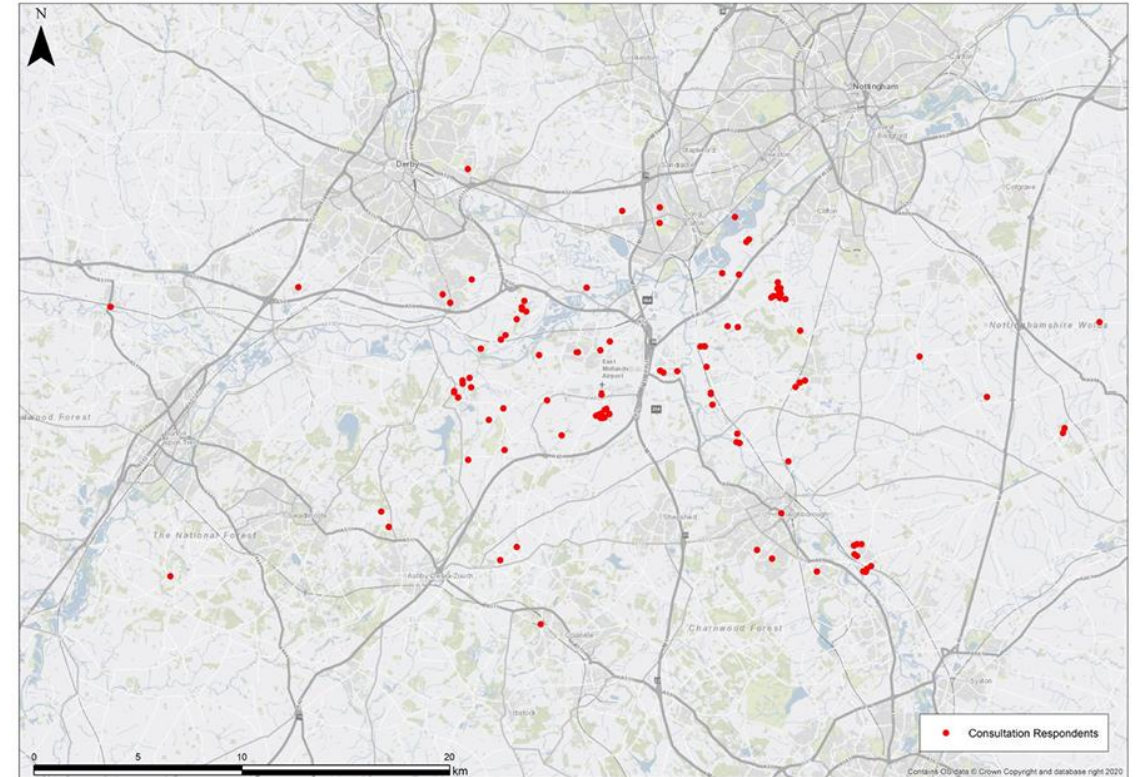


# Responses

- 223 responses
- Broad cross section, including local councils, interest groups, aviation stakeholders and members of the public
- 83% of responses from members of the public

68% of responses submitted using the online response form, 38% by email.

Respondents' locations are shown on the map to the right.





# Feedback: key themes

## Night noise

- Different views on night noise; QC4 ban welcomed by community groups, resisted by some airlines
- Support for our proposals to review noise related fees and charges, penalties and the introduction of daytime noise penalties

## Training flights

- Suggestions for training flight procedures
- Reduced hours of availability welcomed by community groups, lack of afternoon resilience identified by airline



# Feedback: other themes

- Overlap with Future Airspace Programme, and a desire to see faster airspace modernization
- Widespread support for SIGS and Community Fund enhancements
- Online noise portal welcomed, with suggestions to enhance monitoring and reporting
- Suggestions in relation to the way we should deliver actions from our Noise Action Plan



# Our response

- QC4 operational ban retained
- Afternoon training period extended to reduce the risk of weather-related cancellations
- New action added: information videos
- Stakeholder feedback received will be considered as we deliver the actions set out in our Noise Action Plan
- Further engagement with the ICC as we deliver our Noise Action Plan
- NAP published online:  
<https://www.eastmidlandsairport.com/community/local-environmental-impacts/noise/noise-action-plan/>



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# EAST MIDLANDS AIRPORT FUTURE AIRSPACE

ICC update December 2023



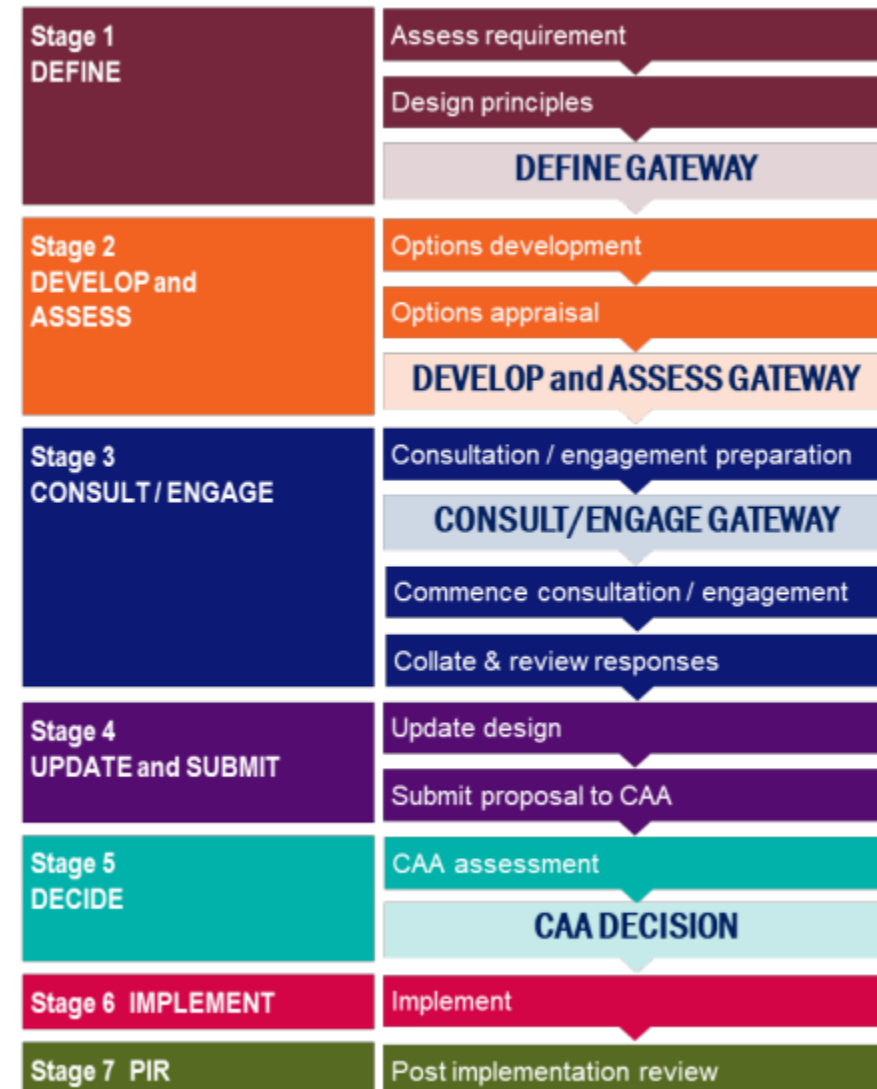


# Stage 2, Develop and Assess

CAA Stage 2 Gateway approval received – Nov 2023

## Summary of work completed through Stage 2

- Comprehensive list of options developed and shared with stakeholders.
- Two phases of engagement and subsequent design amends in response to feedback.
- Comprehensive list of viable options subject to the Design Principles Evaluation (DPE).
- Options that best align with the design principles taken through to the Initial Options Appraisal (IOA).
- Options that best perform in the IOA taken forward to Stage 3 reducing the options from 176 to just over 100 options (departures and arrivals combined).

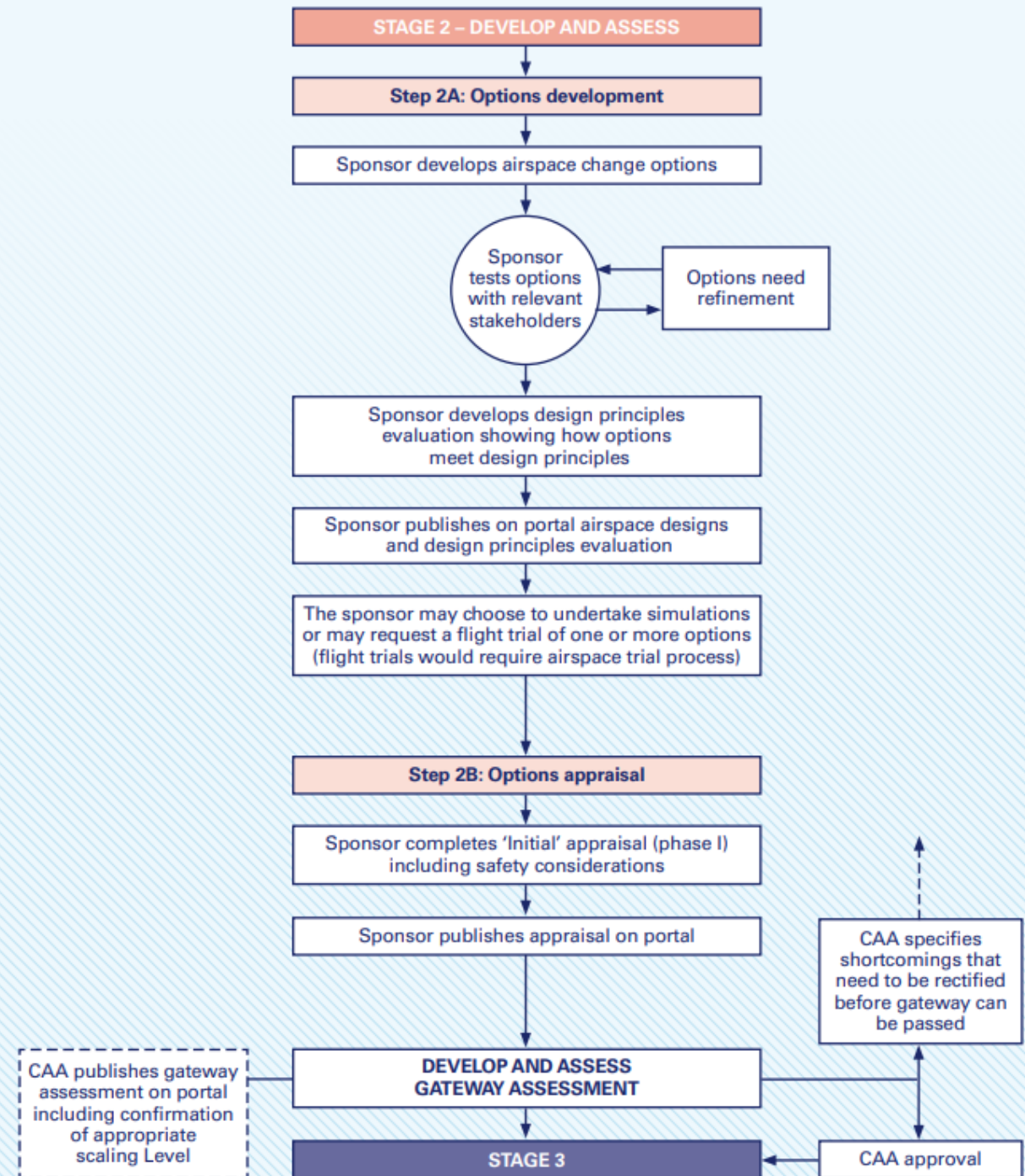


We are here

# Post gateway 'inform' engagement

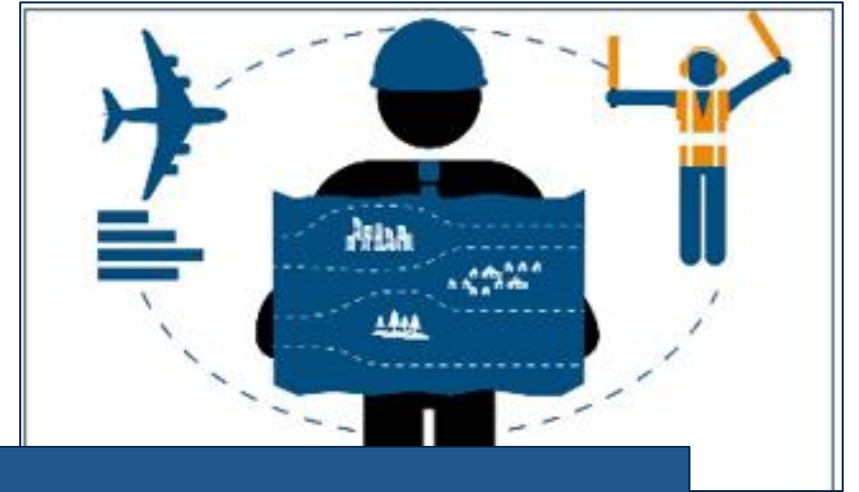
Purpose - share the work completed since previous engagement. To cover:

- Post phase two engagement design changes in response to feedback
- Design Principles Evaluation (DPE) output
- Initial Options Appraisal (IOA) output
- Shortlist of options
- Next steps – Stage 3 preparation



# Post gateway engagement plan

- Engagement activity to run late January with invites sent to stakeholders later this month
- SRG update meeting mid-January
- Online and face to face information sharing sessions
- Drop in Q&A sessions
- Website update including explanatory video content
- Signposting to further detail and guidance on navigating the full suite of submission documents



## EAST MIDLANDS AIRPORT FUTURE AIRSPACE

Stage 2 – Develop and Assess  
Phase two engagement – arrivals route options

November 2022



Phase one and  
two Q&A and a  
summary of  
feedback responses

CAP1616 Stage 2 Develop and Assess

# Next steps – Stage 3

## Options refinement – creating system options for consultation

Move from individual options (Stage 2) to looking at how they could be combined into systems of departure and arrival options by:

- Assessing which combinations of EMA departure and arrival options could work together without conflict.
- Assessing how EMA options fit together with those of other MTMA sponsors and working through any interactions using the Cumulative Analysis Framework (CAF)
- Creating potential system options - departure and arrival routes that could work together as an operating system within the overall MTMA network.
- Preparation for further assessment – Full Options Appraisal
- Preparation for consultation – currently expected 2025

# Wider programme update

- **CAP1616 update** – version 5 published October 2023 for implementation January 2024. Focus of the changes is on simplification, clarification and proportionality.
- Fifth edition is a shorter publication, focussed on the requirements of the permanent airspace change process with separate publications produced to cover other elements.
- Most changes relate to Stages 1 – 3, all relatively minor. No requirement for rework to completed Stages.
- **MTMA update**
- Final MTMA sponsor to complete Stage 2 (Leeds Bradford) expected to submit in January for a February gateway.
- Systemised networks (MAN, LPL, EMA and LBA) in progress ready for NERL development SIMS for MTMA planned for June 2024.



# Working together for a brighter future

Our 2022/2023 Corporate Social Responsibility Progress Update



Our CSR Report can be accessed here:

<https://www.eastmidlandsairport.com/community/supporting-the-local-community/engaging-communities/>



# 2022/23 HIGHLIGHTS

## ZERO CARBON AIRPORTS



Airport Carbon Accreditation Certification at Level 3+ (Neutrality)



60% of energy from renewable sources



Retained our ISO 14001 Environmental Management Standard certification



£164,000 given to local organisations through the Low Carbon Energy Fund to improve their sustainability

## OPPORTUNITY FOR ALL



3,750 young people's education directly supported



2,261 people supported through our Airport Academy

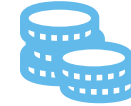


1,300 students visited our Aerozone throughout the year



Our service for passengers with reduced mobility achieved a CAA rating of 'Very Good'

## LOCAL VOICES



£621,489 provided by the Community Fund



142 community groups and initiatives supported



130 community engagement opportunities provided



East Midlands Eco-Garden competition awarded ~ £300,000 to help 26 local schools build long-term green spaces in their grounds

## **EAST MIDLANDS AIRPORT INDEPENDENT CONSULTATIVE COMMITTEE**

**8 DECEMBER 2023**

### **ENVIRONMENT UPDATE**

#### **Noise Action Plan 2024 – 2028**

Earlier this year we consulted on our draft Noise Action Plan for 2024 – 28. We are grateful to members of the Independent Consultative Committee for the feedback they provided and their support increasing awareness of our consultation.

We received a total of 223 responses to the consultation and have now concluded our review of the feedback received. We have now finalised our Noise Action Plan and submitted this to the Secretary of State for Environment, Food and Rural Affairs. It has also been published on our website<sup>1</sup>. The government will now review the Plan and are expected to 'adopt' it early in the new year.

Further information about our Noise Action Plan is presented at Agenda 7.

#### **Noise update**

Community noise monitoring in Smisby and Barrow-on-Trent concluded in September. Results are being analysed by independent consultants Suono and will be reported to the next meeting of the Monitoring, Environment, Noise and Track (MENT) Sub-Committee.

In the last Environment Update we reported that the last remaining QC4-rated Boeing 767 had been removed from scheduled night operations (between 23:00 and 07:00) at East Midlands Airport. We are pleased to report a further period of no QC4-rated night flights at the airport. The last QC4-rated Boeing 747-400 departure was in November 2022 and QC4-rated Boeing 767 departure in June 2023. Additionally, since June 2023, all night flights have been operated by aircraft which meet or exceed 'Chapter 4' noise certification standards.

#### **Jet zero update**

In 2022, alongside the publication of the government's Jet Zero Strategy, members of the Jet Zero Council made a series of pledges within the 'Jet Zero Charter'. As a founding member of the Council, MAG made several commitments - including one to develop and implement 'Jet Zero Education'. In October we put the finishing touches to the first of what will become a series of education packages that help the young people who visit our Aerozone education facility to learn more about aviation decarbonisation. We're looking forward to sharing the module, which explores the way in which sustainable aviation fuel can be produced, when our Aerozone reopens later this year.

Over recent years we've seen increased focus on hydrogen as a possible fuel for zero emission future flight. MAG has supported research programmes which explore the infrastructure requirements of

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<sup>1</sup> <https://www.eastmidlandsairport.com/community/local-environmental-impacts/noise/noise-action-plan/>



zero emission aircraft and is a member of the Zero Emission Flight sub-group of the Jet Zero Council. This year industry partners have begun UK flight testing on the first hydrogen-fuelled aircraft, successfully run the first hydrogen-fuelled jet turbine and are also delivering a range of other projects. At East Midlands Airport, we have been engaging regional stakeholders to increase awareness of the energy demands of future flight. Earlier this year we entered into a Memorandum of Understanding with Cadent and have been exploring the ways in which hydrogen can be produced and distributed across the East Midlands region. Last month we were pleased to support the launch of regional collaboration East Midlands Hydrogen and this month we have supported the parliamentary launch of East Coast Hydrogen (which connects regional initiatives here to those elsewhere in the country).

### **EMA Surface Water Improvement Programme**

The surface water improvement program continues and has already delivered significant improvements to the surface water system this year. The airport is better equipped, with improved capacity entering into winter 2023/24 than when we entered last winter. In addition to new aeration capability and biochemical oxygen demand (BOD) monitoring equipment installed in the western summer pond this year, an additional BOD analyser has been installed in the central summer pond. The BOD analysers will assist in real time knowledge of the quality of the water released to the Diseworth Brook. Additionally, a de-vegetation and de-silting project has taken place throughout the last few months to optimise the operation of the ponds.

The eastern flow diversion has been completed allowing runoff from the eastern apron to be diverted appropriately, manually at present, according to water quality. A BOD analyser will be installed here to allow automated operation of the diversion.

This winter the aircraft de-icer capture operation has returned and has already been able to assist with capturing applications during testing, training and all aircraft de-icer applications to date. The operation has provided the opportunity to extend the period of maintenance on the surface water drainage network into the winter season. The operation is improved on last year including learning from previous experience at this airport. This includes direct liaison with de-icing operators by the sweeper operator.

A contingency plan, updated on the basis of learnings from last winter's operation, was provided to the Environment Agency (EA) at the end of September 2023. We await their feedback on the plan.

Another meeting was held with DRAC and MENT members on 17 July 2023. We continue to work to liaise with all stakeholders to improve our relationship and water-related activities within our control as appropriate.

East Midlands Airport attended a hearing at Derby Magistrates Court on 23 November 2023 relating to a case of six historic water-related offences brought against the airport by the EA. East Midlands Airport entered a plea of not guilty against all six offences. The trial will continue next year at the Crown Court.

### **ISO14001 and ISO 50001 external certification audit**

MAG have now been recommended for group ISO 140001 (Environmental Management System) and ISO 50001 (Energy management System) by our external independent auditor Lucideon. Certification is expected within six weeks, after it has been vetted and independently checked.

While the group audit schedule is yet to be confirmed, it is likely that the next ISO audit for EMA will be held in September 2024.

## **Biodiversity update**

We are pleased to report that we have recently recruited to a new and additional group role, which will support nature-related environment initiatives at EMA. Our new Group Biodiversity Infrastructure Manager will help with MAG's biodiversity and ecology aspirations. Further updates on our work in this area will be provided to the MENT Sub-Committee.

Adam Freeman  
**Head of ESG & Environmental Strategy**

Martin Churley  
**Head of Environment & Sustainability**

**EAST MIDLANDS AIRPORT**  
**INDEPENDENT CONSULTATIVE COMMITTEE**  
**PLANNING UPDATE**  
**8 DECEMBER 2023**

**Current / Pending Applications**

1. None

**Planning Resolutions Since the Last Meeting**

1. Airfield works - widening of Taxiway Mike with turning fillets – 23/01396/AIR – Confirmed 23 November 2023.
2. Proposed extension to the passenger terminal security hall and associated alterations – 23/00680/FUL. Approved 08 August 2023.

**Planning Policy**

North West Leicestershire Local Plan: The District Council are progressing with their substantive review of the North West Leicestershire Local Plan. The next formal stage of the plan-making process is to be a detailed consultation on the sites that are proposed to be allocated for housing and employment and proposed Local Plan policies. This (Regulation 18) consultation is expected to take place in early January 2024 and last for a period of six weeks. This will then be followed by a full public consultation of the draft Plan (Regulation 19), and then Public Examination. The Government has advised that plans being prepared under the current regulations will need to be submitted for Examination by the end of June 2025. Consultation on the final draft of the Local Plan will therefore need to be completed by the end of 2024. Details of the Local Plan review process and the expected timescale are to be made available on the Council's website.

**EMA Engagement with Local Planning Authorities**

Local Planning Policy: When preparing Local Plans, local planning authorities must have regard to national policy and national planning practice guidance. As applications for planning permission must be determined in accordance with the approved development plan, then it is important for EMA to positively contribute to the preparation of Local Plans in the area surrounding the airport. This includes contributing to policies that are directly related to the airport's operation, growth, and development, as well as policies relating to environment, transport, and aerodrome safeguarding. EMA contributes to the Local Plans of the authorities surrounding the airport, in particular North West Leicestershire, South Derbyshire and Rushcliffe, but also offers input to authorities slightly further afield including Charnwood and the urban authorities in Nottingham and Derby, including the Greater Nottingham Strategic Plan.

Planning Applications – Aerodrome Safeguarding: The UK’s major civil aerodromes, because of their importance, are protected through the planning system from a range of developments that have the potential to compromise aviation safety or could affect the operation of aircraft or ATC systems. This process is known as safeguarding. Local planning authorities in an area of some 15km around the airport are required to consult EMA on a range of applications for planning permission. These can include tall buildings or structures, developments that have the potential to attract or increase levels of bird activity (waterbodies, major landscaping schemes, sand and gravel extraction, and waste disposal and treatment), developments that may affect ATC systems such as wind turbines or other large metallic structures, and large-scale solar PV arrays. The EMA Safeguarding Team receives and considers these proposals and then responds to the local planning authority. As a statutory consultee, EMA’s safeguarding requirements carry substantial weight in determining planning applications. Some 250 safeguarding consultations are received annually, a figure that has doubled in recent years.

EMA’s aerodrome safeguarding requirements are also fed into Local Plans to inform policies that are intended to ensure the protection of EMA’s safe operations. Responses are also made to Minerals Local Plans and Waste Local Plans, that are prepared by the County Councils of Derbyshire, Nottinghamshire, and Leicestershire.

Planning Applications - Other: EMA also responds to other planning applications that have the potential to affect or be affected by the operation of the airport. These include applications for housing and other noise-sensitive development in areas that are close to the airport and can be affected by aircraft noise. These responses can include details of EMA’s operations such as aircraft arrival and departure routes, and night operations, along with any recommendations that aircraft noise be considered in the decision-making process and any appropriate noise protection measures.

EMA regularly reviews other planning applications for major development, including consultations for environmental impact assessment scoping requests. The airport’s responses tend to focus on the environmental topics from an aerodrome safeguarding perspective but can also include other operational effects including traffic and transport.

#### Other Consultations and Engagement:

MAG as a major UK airport operator submits responses to a wide range of Government (and others) consultations. This includes national planning, economic, and transport policy, and where appropriate, the MAG responses can make specific reference to EMA’s operations and requirements.

EMA also works with and directly engages with regional bodies, including Midlands Engine, Midlands Connect, and Transport for the East Midlands helping to shape regional economic and transport strategy.

The EMA team is also available to advise developers and other applicants as part of the pre-application process, particularly in relation to the airport’s safeguarding requirements.

## EAST MIDLANDS AIRPORT - ICC GENERAL COMMITTEE

8 DECEMBER 2023

### COMMUNITY ENGAGEMENT UPDATE

#### Community Outreach

The EMA Parish Forum is held twice a year. This year we held meetings on 27<sup>th</sup> March and 13<sup>th</sup> November 2023. We also held a special EMA Parish Forum on 28<sup>th</sup> June 2023 as part of the draft EMA Noise Action Plan 2024-2028 consultation process.

A full programme of 10 face-to-face outreach events took place between May and November 2023 across our closest villages. These events were promoted on our website and social media channels and shared by our stakeholders in the community.

#### Community Flyer

The EMA Community Flyer is our quarterly e-newsletter, updating stakeholders and local people on the initiatives we are committed to within our [CSR Strategy - Working Together for a Brighter Future](#). Anyone can sign up to receive our quarterly Community Flyer directly [here](#).

We have now published the [Spring 2023 Flyer](#) , [Summer 2023 Flyer](#) and [Autumn 2023 Flyer](#) as well as a special [NAP consultation newsletter](#) which was issued in May as part of the consultation launch. The last newsletter for this year will be the Winter Flyer which will be published in January 2024.

#### Volunteering

The Airport encourages our colleagues to get involved in a wide range of volunteer opportunities in our local communities, sharing MAG's values for the benefit of the regions we serve.

Our target is for 100% of our leadership team and 30% of colleagues to support and participate in volunteering programmes. Last year 133 airport colleagues (25%) gave 1,315 hours of their time to various volunteer projects. 27 of those were leaders within our business, which means that around 90% of our leaders volunteered in our local community.

There is a wide range of volunteering activities that colleagues get involved with including litter picking in their communities or around the airport environment, supporting young people in schools and in our Aerozone and supporting local charities on committees and fundraising.

This year so far 149 (20%) of our colleagues have participated in volunteering activities of which 32 are leaders within our business.

Recent and upcoming activities have been focused on the festive season. They include a Christmas giving campaign, volunteer gift wrapping sessions in the Security Central Search area of the Passenger Terminal. Over 80 gifts for children and older people were donated by colleagues, wrapped and taken to a local Foodbank. Over 70 colleagues got involved in wrapping and preparing around 1,000 gifts, with more than 300 meters of wrapping paper used.

These gifts have either been taken to a local foodbank or given out at one of the many festive activities at that our colleagues have been involved in supporting throughout December.



These Christmas activities include:

- **Saturday 2<sup>nd</sup> December – Peter Pan Panto matinee at Loughborough Town Hall**  
The Airport gifted 190 tickets to the Peter Pan Pantomime at Loughborough Town Hall to families of children from Cobden and Rendell Primary Schools in Loughborough. The airport also arranged for Santa and his helpers to hand out gifts to the children during the interval.



- **Tuesday 5<sup>th</sup> December – Magic Breakfast ‘Magic Makers’ at Kilburn Junior School**  
Five colleagues went to Kilburn Junior School in Belper to deliver gifts which the airport purchased for the school’s Breakfast Club as part of Magic Breakfast’s ‘Magic Makers’.
- **Sunday 10<sup>th</sup> December – Kegworth Christmas Afternoon Tea for over 75’s**  
Airport staff were invited to join One Kegworth to create a magical Christmas experience for over 75-year-olds living in Kegworth. Guests will be treated to afternoon tea and entertainment. Airport volunteers will be joining community volunteers to help set out the sandwiches and cakes, serve the afternoon tea, look after the guests, support them in activities like bingo and help to tidy up afterwards.
- **Monday 11<sup>th</sup> December ‘When You Wish Upon a Star’ charity flight to Lapland**  
‘When you Wish Upon a Star’ – a charity that grants wishes for children with terminal and life limiting illnesses – are back this year with their annual flight to Lapland on Monday 11th December. Colleagues have volunteered to support the flight and make the families send-off as easy and unforgettable as possible.
- **School Santa visits** - Santa and his elves will be arriving in a Fire Truck with chocolate treats for the children at the following schools:
  - Thursday 14<sup>th</sup> Dec - Kegworth Primary School
  - Thursday 15<sup>th</sup> Dec – Cobden Primary in Loughborough
  - Wednesday 20<sup>th</sup> Dec – Brackenfield SEN school in Long Eaton



## East Midlands Airport Youth Forum

As part of our CSR strategy to widen and diversify our engagement and we have committed running Airport Youth Forums at all our airports. Last year each Youth Forum session followed a theme with topics broadly based around the 3 pillars of our CSR Strategy.

This year we are focussing on the four themes of 'Sustainable Aviation' with three meetings planned.

Our first session took place on 22<sup>nd</sup> November virtually via MS Teams with two main items (the first two 'Sustainable Aviation' themes:

- **Sustainable Aviation Fuel (SAF)** – Paul Hubbard from Fulcrum BioEnergy explained what SAF is, as well as the benefits and challenges of developing and producing SAF in the UK
- **Using Less Fuel** - Andy Sampson from MAG's Future Airspace Team explained how changing flightpaths can lead to more efficient operations. He gave an overview of the opportunities and challenges presented by the CAP1616 process.

The second session is planned to take place on 17<sup>th</sup> January 2024 at the Rolls Royce Hangar at East Midlands Airport. The session will focus on the final two 'Sustainable Aviation' themes:

- **Carbon removal and capture** - current and future plans for offsetting and capturing residual carbon emissions.
- **Zero emissions flight technology** – Industry experts from Rolls Royce will delivering a presentation on the development of zero emissions flight technology including hydrogen fuelled aircraft.

The final session will take place on 20<sup>th</sup> March 2024 where all three Youth Forums - Manchester Airport, Stansted Airport and East Midlands Airport – will convene for a discussion session in person at a **MAG Sustainable Aviation Youth Summit** to be held at the Leonardo Hotel at EMA, followed by a visit to the East Midlands Aeropark in the afternoon. Topics at the Summit, which will take place at East Midlands Airport, will include:

- MAG's CSR Strategy in relation to JetZero Agenda
- Is enough being done to make aviation sustainable?
- Influencing policymakers - MAG's aims and objectives and how we try to achieve these.

The opportunity to become a member of the EMA Youth Forum is open to young people aged between 17-25 who are either in an Apprenticeship, or attending a local Sixth form, College or University. We promote this opportunity on our website [here](#), and for more information or to apply to become a member of the EMA Youth Forum please email [community@eastmidlandsairport.com](mailto:community@eastmidlandsairport.com).

## EMA Community Fund

Last year (FY23) in total the EMA Community Fund has awarded £621,489 to 142 community projects. This includes £147,474 Community Fund grants to 96 local groups, as well as £309,452 in School Eco-Garden grant awards to 27 schools and £164,563 in Low Carbon Energy grant funding to support 19 community projects.

This year (FY24) so far, a total of £303,302 has been committed to 90 community projects. This includes £131,043 to support 14 Low Carbon Energy Fund projects and £79,360 to support 10 Eco-Garden fund projects.



### **Community Fund Special Projects**

Because there are additional funds available, the EMA Community Fund Committee has agreed to two special funding projects to make best use and maximise the impact of these additional EMA Community Funds.

#### **Low Carbon Energy Fund**

Following on from the Hospice pilot project, the EMA Community Fund Committee has ring-fenced additional funding for a 'EMA Low Carbon Energy' Fund, which provides grant funding to support projects ranging from solar panels, LED lighting projects, ground source heating, air source heating and electric vehicle purchase.

Since the Low Carbon Energy Fund was launched, a total of 36 projects has benefitted from £355,380 in funding. More information can be found on our website [here](#).

#### **EMA Schools Eco-Garden Fund**

The EMA Community Fund committee has ring-fenced additional funding to allow schools to continue to bid for a 'School Eco-Garden' Fund. Schools can bid for up to £10,000 to turn their Eco-Garden dream into a reality.

Since the Eco-Garden Fund was launched, a total of 36 projects have benefitted from £380,612 in funding.

More information can be found on our website here:

<https://www.eastmidlandsairport.com/community/supporting-the-local-community/eco-garden/>