



Education Tours Risk Assessment

Your Tour at the Runway Visitor Park -

Area	Hazard	Action
Car Park	Vehicles & other Park users. Trips, slips, falls.	Pupils must be supervised at all times by Teachers / Support Staff.
Steps leading up to / down from DC10	Trips, slips, falls. Wet weather. Misuse of steps.	Pupils must be supervised at all times by Teachers / Support Staff. Group should be encouraged to use hand rails, and to walk with care.
DC10	Burns / Electric Shock from heating equipment / electrical sockets.	Pupils must be supervised at all times by Teachers / Support Staff.
Seat Trays & Ashtrays on DC10	Finger entrapment. Misuse of equipment	Observe H&S instructions from Tour Guides. Pupils must be supervised at all times by Teachers / Support Staff.
Small step up / down from Flight Deck	Trips, slips, falls.	Observe H&S instructions from Tour Guides. Pupils must be supervised at all times by Teachers / Support Staff.
Flight deck	Finger entrapment. Damage to equipment	Pupils must be supervised at all times by Teachers / Support Staff.
Low ceiling in flight deck	Injury to face / head.	Observe H&S instructions from Tour Guides. Pupils must be supervised at all times by Teachers / Support Staff.
Walk way to Trident & Nimrod	Vehicles & other Park users. Trips, slips, falls.	Pupils must be supervised at all times by Teachers / Support Staff. High Visibility Jackets provided to Group by Runway Visitor Park.
Access to / from Viewing Mound	Other Park users. Trips, slips, falls.	Pupils must be supervised at all times by Teachers / Support Staff.

RUNWAY VISITOR PARK RISK ASSESSMENT WITH T2 TOUR JUNE 2014

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Fences on viewing mound	Climbing. Misbehaving. Slips, falls.	Pupils must be supervised at all times by Teachers / Support Staff.
Entry to / from Portcabin	Trips, slips, falls.	Pupils must be supervised at all times by Teachers / Support Staff.
Portacabin	Electric shock / Burns from heating equipment / electrical sockets.	Pupils must be supervised at all times by Teachers / Support Staff.
Reception area	Other Park users. Trips, slips, falls. Burns from heating equipment.	Pupils must be supervised at all times by Teachers / Support Staff.
Concorde Hangar	Other Park users. Trips, slips falls. Bright light.	Observe H&S instructions from Tour Guides. Pupils must be supervised at all times by Teachers / Support Staff.
The Aviation Shop	Other Park users. Trips, slips falls. Damage to displays. Breakages of merchandise.	Pupils must be supervised at all times by Teachers / school Support Staff
Steps up to / from Avro RJX	Trips, slips, falls. Wet weather.	Pupils must be supervised at all times by Teachers / Support Staff. Group should be encouraged to use hand rails, and to walk with care.
Play area	Trips, slips, falls. Wet weather. Other Park users.	Pupils must be supervised at all times by Teachers / school Support Staff

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Toilets	Other Park users. Trips, slips, falls. Locks on doors. Finger entrapment. Electric shock.	Pupils must be supervised at all times by Teachers / school Support Staff

Other potential sources of hazard -

Ponds	The ponds have deep water and underwater hazards. The ponds are located behind our office building, and not on the route taken during your tour.
Plants & Berries	There may be poisonous plants or berries growing on the park.
Weather Conditions	The majority of the Runway Visitor Park is open to the elements, tours continue throughout the year regardless of the weather conditions. It is the responsibility of the group to assess the safety of the group when travelling to the park and taking part in the planned activities in cases of severe weather.
Noise	Runway Visitor Park is situated alongside Manchester Airport and its runways, Aircraft can regularly be heard whilst at the park.
Airfield incident	Runway Visitor Park is situated alongside Manchester Airport and its runways, any incidents which may occur on the airfield are visible from the Runway Visitor Park.
Wildlife	A number of wild animals have made the Runway Visitor Park their home. These animals are wild, and should not be touched.

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Your Terminal 2 Tour at Manchester Airport –

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Terminal 2 Departures External Area	Vehicles & other Airport users. Trips, slips, falls. Misuse of steps.	Pupils must be supervised at all times by Teachers / Support Staff High Visibility Jackets provided to Group by Runway Visitor Park
Escalators within Terminal Building	Other Airport users. Trips, slips, falls. Entrapment Misuse of equipment Misbehaviour	Observe H&S instructions from Tour Guides. Pupils must be supervised at all times by Teachers / Support Staff High Visibility Jackets provided to Group by Runway Visitor Park
Prayer Room	Other Airport users. Trips, slips, falls.	Pupils must be supervised at all times by Teachers / Support Staff High Visibility Jackets provided to Group by Runway Visitor Park
Arrivals Area	Other Airport users. Trips, slips, falls.	Pupils must be supervised at all times by Teachers / Support Staff High Visibility Jackets provided to Group by Runway Visitor Park

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Lifts within Terminal Building	Other Airport users. Trips, slips falls. Entrapment Misuse of equipment Misbehaviour	Pupils must be supervised at all times by Teachers / Support Staff High Visibility Jackets provided to Group by Runway Visitor Park
Departures Area	Other Airport users. Trips, slips, falls.	Pupils must be supervised at all times by Teachers / Support Staff High Visibility Jackets provided to Group by Runway Visitor Park
Check In Desks	Other Airport users. Trips, slips, falls.	Pupils must be supervised at all times by Teachers / Support Staff High Visibility Jackets provided to Group by Runway Visitor Park
Sky Link	Other Airport users. Trips, slips, falls. Entrapment Misuse of equipment Misbehaviour	Observe H&S instructions from Tour Guides. Pupils must be supervised at all times by Teachers / Support Staff High Visibility Jackets provided to Group by Runway Visitor Park
Coach Station concourse	Other Airport users. Trips, slips, falls.	Pupils must be supervised at all times by Teachers / Support Staff High Visibility Jackets provided to Group by Runway Visitor Park

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Coach Station Car Park	Vehicles & other Airport users. Trips, slips, falls.	Pupils must be supervised at all times by Teachers / Support Staff High Visibility Jackets provided to Group by Runway Visitor Park
Toilets	Other users. Trips, slips, falls. Locks on doors. Finger entrapment. Electric shock.	Pupils must be supervised at all times by Teachers / school Support Staff
Stairs throughout Terminal Building & Coach Station	Trips, slips, falls. Wet weather. Misuse of steps.	Pupils must be supervised at all times by Teachers / Support Staff. Group should be encouraged to use hand rails, and to walk with care.

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