

September 2022

## Manchester Airport School Eco-Garden Competition Terms and Conditions

### Promoter

1. The Promoter of this competition is MANCHESTER AIRPORT PLC. Company number 01960988, Olympic House, Manchester M90 1QX

### Prize

2. By entering this competition, your school has the opportunity to win funding ranging from £5,000 to £25,000 - to turn your school's Eco-Garden design into a reality.
3. There is a total fund of £40,000 up for grabs for 3 winning schools.
4. Winning schools will have up to a year to deliver their Eco-Garden designs. Funding will be provided up front and schools will be required to submit accounts at the end of the project evidencing that all fund money has been spent solely on the garden project and in accordance with their winning design.
5. Any remaining funding following completion of the garden project or on expiry of the project period outlined above must be returned to the Airport Community Trust Fund. Manchester Airport reserves the right to claw-back from the school any funding that is spent on anything other than the winning project.

### How to enter

6. This competition will run from 5th September 2022 ("**Opening Date**") until 28th October 2022 ("**Closing Date**") inclusive.
7. Applications open on 5th September 2022 and all competition entries must be received by the Promoter by no later than 23:59 on the Closing Date. All competition entries received after the Closing Date will automatically be disqualified.
8. You may submit your application any time before the Closing Date, however only one entry is permitted per school. Your first submission will be the only submission that we will accept.
9. To enter the competition you must submit your application via our website on <https://www.manchesterairport.co.uk/community/working-in-our-community/ecogarden> , using the form made available there from 5th September 2022. The form allows you to upload one single submission document along with one supporting video. Only information provided as part of your one single submission document along with one supporting video will be considered in the judging of your submission. No other information submitted will be considered by the judging panel.
10. The shortlist of 6 schools will be decided upon by the judging panel and invited to the Finals and Awards Ceremony which will take place at the Runway Visitor Park on Tuesday 6th December 2022.
11. The Promoter will not accept responsibility for competition entries that are lost, mislaid, damaged or delayed in transit, regardless of the cause, including, for example, as a result of any postal failure, equipment failure, technical malfunction, network, server, computer hardware or software failure of any kind.
12. The Promoter will not accept proof of postage or transmission as proof of receipt of entry to the competition.
13. By submitting a competition entry, you are agreeing to be bound by these terms and conditions.
14. A copy of these terms and conditions can be found at <https://www.manchesterairport.co.uk/community/working-in-our-community/ecogarden> .

### Eligibility

15. To enter this competition you must be a school located within the Manchester Airport Community Fund's 'Area of Benefit'. You can find a map of our 'Area of Benefit' and list of eligible postcodes on our website at [manchesterairport.co.uk/community-trust-fund](https://www.manchesterairport.co.uk/community-trust-fund). Any applications from schools outside the Area of Benefit will

16. By entering this competition, you confirm that you are eligible to do so and eligible to claim any funding you may win. The Promoter may require you to provide proof that you are eligible to enter the competition.
17. Competition entries cannot be returned.

#### Judging Criteria and announcing the winner

18. The shortlist will be selected by a judging panel, who will assess all the Eco-Garden designs against a set of judging criteria (set out below) in order to choose our finalists. Schools' submissions must meet at least 6 criteria in order to qualify. In addition our judges will recognize the applications that they think have done particularly well against each individual element of the judging criteria. Judges decision is final. Judging criteria are:
  - a) **Creative design** - clever, innovative design
  - b) **Fun and inspiring** - making protecting the environment and improving biodiversity fun and engaging
  - c) **Making best use of available space** – designing a garden which uses whatever space you have.
  - d) **Climate positive** – considering what climate change means in our places, leaving a positive footprint. This could include climate change (considering the impact of future climate change on choices of plant, water runoff and water harvesting etc) and carbon footprint (how this has influenced the design and choice of materials such as peat-free, quality long lasting materials, locally sourced)
  - e) **Championing biodiversity** - designing with a positive impact on biodiversity.
  - f) **Welcoming wildlife** – considering how wildlife can use your garden, and what this means.
  - g) **Leaving a legacy** – designing a space that will benefit tomorrow's students.
  - h) **Student impact** – demonstrating the involvement of and educational benefit of students in designing their eco-garden and preparing the submission.
  - i) **Wellbeing** - demonstrating that the design will have a positive impact on the wellbeing of those using the space.
  - j) **Community impact** – delivering meaningful impact for the school, and potentially wider, community. The school community could include pupils and staff as well as their family members, local groups and clubs, and could also include those that live or work around or near the school.
19. The Judging Panel includes: members of the independent Manchester Airport Community Fund Committee and representatives of Manchester Airport.
20. The competition judging will take place after the Closing Date, on Friday 28th October and shortlisted schools will be notified week commencing 21st November. Finalists will be invited to the Event where the final decision will be made by the judges and the winners will be announced on our website and on our social media channels Wednesday 7th December 2022.
21. The Promoters decision is final and no correspondence or discussion will be entered into.
22. The Promoter will contact the winning schools as soon as practicable after the Announcement Date, using the telephone number or email address provided with the competition entry.
23. A list of winner(s) will be provided on request.

#### Data Protection

24. If you are the winner of the funding, you agree that the Promoter may use your school's name and location, as well as any images or video footage submitted to us as part of your entry, to announce the winner of this competition and for any other reasonable and related promotional purposes.
25. Please ensure that any images of individuals, including children, meet your schools safeguarding policies and that you have the relevant permission of all individuals whose images are used in your submission or accompanying video for their images to be shared on our website, in the press and in social media
26. You further agree to participate in any reasonable publicity required by the Promoter.

#### General

27. If there is any reason to believe that there has been a breach of these terms and conditions, the Promoter may, at its sole discretion, reserve the right to exclude you from participating in the competition.
28. The Promoter reserves the right to hold void, suspend, cancel, or amend the competition where it becomes necessary to do so.