

# SOUND INSULATION GRANT SCHEME (SIGS)



## WHO IS ELIGIBLE FOR A GRANT?

The scheme covers those in the most heavily impacted areas around the Airport and is based on a noise footprint. The boundary of the scheme is shown on page 2. All dwellings within the shaded area may be eligible for a grant. The map is for guidance only and if you are unsure of your eligibility please contact our Managing Agent (see details below).

Any building (or part of a building) which is being used as a domestic dwelling may be eligible for a grant provided that:

- It is within the boundary of the scheme (see map on page 2);
- It was built before January 2002.

Not all dwellings are suitable for the installation of acoustic insulation. Dwellings that may be unsuitable include:

- Houses which are not of standard brick construction;
- Individual rooms built into roof space which do not have standard brick walls.

### LISTED BUILDINGS

Any installation of acoustic insulation to a 'listed' building is likely to require the prior consent of the District Council. Whilst our Managing Agent will be able to provide contact details for the local planning officer and general advice, the responsibility for obtaining

any 'listed' building consent rests with the householder. Our Managing Agent will require evidence that all necessary consents have been obtained before the offer of a grant is made.

### NOISE SENSITIVE BUILDINGS

Whilst the Scheme only makes grants available to dwellings within the eligible area, we accept that some noise sensitive buildings, such as local schools, may also benefit from noise insulation. The Airport may make discretionary awards available and we would ask that, in the first instance, you please contact the Managing Agent. All cases will be considered individually.

## WHAT ARE THE SCHEME OPTIONS?

The Scheme offers grants towards the cost of installing secondary glazing, high performance double glazing, loft insulation and replacement doors.

### HIGH PERFORMANCE DOUBLE GLAZING

High performance double glazing is a replacement glazing system using PVCu.

The system offered by the Scheme has been shown to have excellent performance in noise reduction. To ensure that

maximum noise reduction is achieved with windows closed whilst allowing for ventilation, our approved window specification includes acoustic trickle vents.

The Scheme's Managing Agent will be able to provide information about recommended products.

### LOFT INSULATION

Acoustic loft insulation has been shown to give significant noise reduction.

You may apply for a grant to cover the cost of purchasing insulation for your loft.

### SECONDARY GLAZING

Secondary glazing is added to existing windows to create a 'double window'. The two panes work together to reduce the noise entering the room.

To ensure maximum noise reduction, the panes are as wide apart as possible and of different thickness.

## DOORS

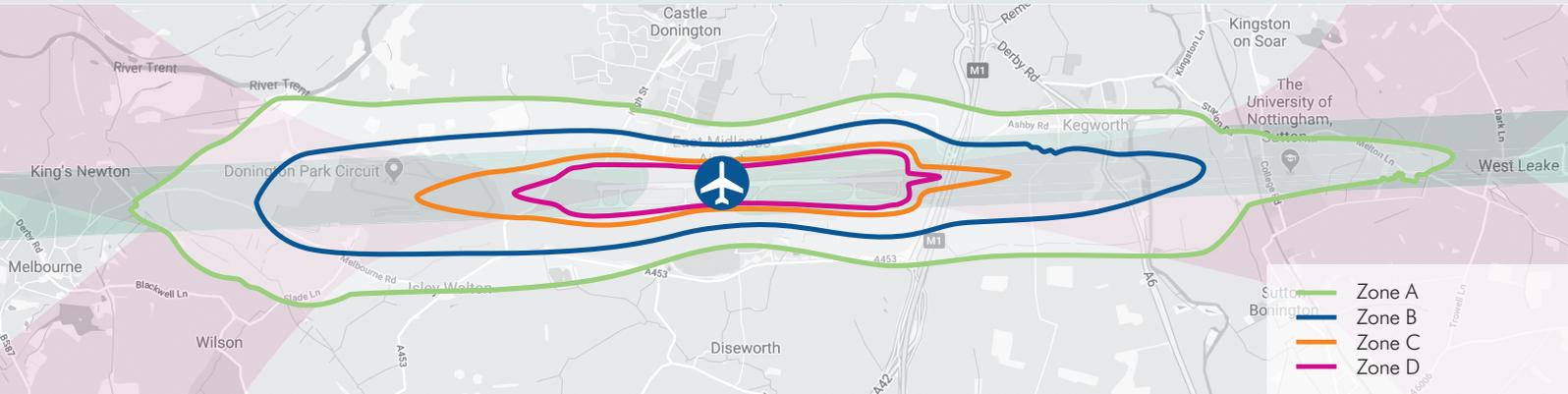
Where an external door leads from the outside directly into a habitable room, this should also be insulated to achieve maximum noise reduction.

Grant support is offered to insulate or replace a door as necessary. The survey of your property will recommend the appropriate insulation.

## RELOCATION

A one-off payment for relocation provided the property was purchased before December 2003.

This offer is limited to those dwellings in **Zones C and D**.



## HOW MUCH WILL I RECEIVE?

The Scheme is designed to offer greatest support to those who experience the greatest noise impact.

The plan on page 2 shows the areas within which grant awards are available. Within these areas the maximum grant award is as follows:

**Zone A** £3,500

**Zone B** £5,900

**Zone C** £11,700

**Zone D** offer to purchase property.

Grant values are correct at 1st April 2026. Grant values are reviewed annually. CPI inflationary adjustments will be applied on 1st April each year and then rounded up to the nearest £100.

Applications are dealt with in the order that they are received, with the exception of those in **Zones C and D**, which will be afforded a greater priority. The Managing Agent will be able to advise you on the progress of your application.

## CAN I HAVE ADDITIONAL WORK CARRIED OUT?

You may decide to instruct the Contractor to undertake additional work. You are, of course, free to do so but any additional work will be at your own cost. The Airport does not accept liability for any part of such costs.

**Please note** the Managing Agent may wish to inspect the work before payment of the grant is made.

All applications must be submitted before work is carried out. Applications will not be considered retrospectively. Tenants of rented accommodation must obtain written agreement from their landlord stating that they have no objection to the works. This written confirmation must be included with your application.

## WHO WILL DO THE WORK?

Following a competitive tendering exercise, we have appointed a preferred contractor.

The contractor has been chosen on the basis of cost, quality and design to ensure high standards of installation at an economical price. The performance of the contractor is monitored to ensure that a consistently high standard is maintained. However, please note the Airport is not liable for the acts or omission of any of the contractors.

If you choose not to use the preferred contractor you can still receive grant support if you are eligible. However, if you use your own contractor you will be liable to pay the full cost directly to your contractor and we will reimburse you once the work has been inspected and approved by the Scheme's Managing

Agent and a copy of the paid invoice is provided to the Managing Agent.

If you wish to use a different contractor please ensure that you obtain the consent of the Managing Agent before any work is undertaken.

All window/door specifications from alternative contractors must be approved by the Managing Agent and must meet the minimum EMA specification requirements, which will be provided.

Failure to obtain prior consent for the works may mean that a grant payment will not be made available.

## IS THE WORK GUARANTEED?

The installation and products used comply with the appropriate British Standards.

The installation and products will be guaranteed by the contractor in accordance with recognised codes of practice.

## GRANT RENEWAL

From 1st April 2026 the airport has reset the value of grant funding offered to properties 20 years after any previous grant was awarded.

These properties are eligible to reapply for a grant towards noise reduction works as detailed above.

## HOW DO I APPLY?

To begin the application process it is advised that you contact the Managing Agent by email on [emasigs@wakemans.com](mailto:emasigs@wakemans.com) to confirm that you qualify, discuss the process and clear up any queries.

You then need to fill out the appropriate application form available from the managing agent.

## FOR ACOUSTIC GLAZING

1. Once the Managing Agent has received your completed form they will then contact you to arrange a survey of your property and arrange for a detailed quote from the approved contractors.
2. Once the survey and quotes are complete and approved (by the householder) the Managing Agent will confirm that your application has been accepted and instruct the contractor to begin the work.
3. The Airport will pay the grant funding directly to the contractor (unless the householder chooses not to use an approved contractor – see page 2). If the final bill is in excess of the grant offered, the remaining invoice will be sent to the householder by the contractor after completion of the works.

## FOR LOFT INSULATION

1. Once the Managing Agent has received your completed form they will contact you to confirm the offer of a grant.
2. It is then the responsibility of the householder to purchase the loft insulation and provide a copy of the receipt to the Managing Agent.
3. Once a receipt of purchase has been received, the grant will be paid directly to the householder.

## HEALTH & SAFETY

Every room to be insulated must have ventilators installed at high level, to allow the flow of fresh air. Ventilators will be fitted in accordance with

### performance standards included in the Buildings Regulations.

The amount of ventilation in a room will depend on the number and type of combustion appliances in that room.

- Do not bring a flueless combustion appliance, such as portable oil or gas fire, into a room which has been insulated;
- If you change the combustion appliance in a room which has been insulated, you should make sure that the new appliance can operate safely;
- Keep the permanent ventilators unobstructed and do not block the air flow in any way;
- Once installed, the secondary or replacement windows and ventilators become the responsibility of the property owner. The installer will advise on cleaning and maintenance requirements;
- Where a combustion appliance with a flue (such as a gas fire and/or back boiler) is installed in a room to be glazed, it will be necessary to conduct a gas spillage test before and after the installation of the glazing.

## IMPORTANT

**Any grants which East Midlands Airport may approve shall be made on the terms contained in the approval notification which shall be deemed to incorporate all the terms contained in this brochure.**

Applicants shall be deemed to have read and understood the terms contained in this brochure.

- The decision of the Airport's Managing Agent regarding the eligibility (or otherwise) of any application and/or the amount of any grant shall (save in the case of manifest error) be final and binding.
- The information in this brochure is believed to be correct at the time of going to print but the Airport will not be liable for any errors, omissions or inaccuracies.

- The Airport reserves the right to amend any of the terms and conditions of the scheme at its absolute discretion (provided that where any grant has been given final approval and the relevant purchase order has been placed prior to the date of such amendment, the amount of such grant will not be affected by such amendment).
- Grants are provided for the installation of acoustic insulation only as set out in this scheme. Any works of a decorative nature that are necessary following installation remain the sole responsibility of the householder.
- The Airport shall not be liable to the Applicant for the acts of omissions of the Contractor nor for the performance of the Contractor pursuant to any contract between the Contractor and the Applicant for the carrying out of any works (whether covered by the scheme or otherwise). The Airport shall not be liable to the Contractor for the performance of any obligation on the part of the Applicant pursuant to such contract.
- In any event, the Airport's liability in each case shall not exceed the amount of the relevant grant calculated in accordance with this scheme by reference to the relevant contractor's quotation.
- The Airport will not be responsible for obtaining any necessary planning permissions, building regulations consents, building warrants or other consents which may be requested for carrying out the works. These are the responsibility of the Applicant.
- It will be the responsibility of the Applicant to carry out (at his/her own cost) any necessary enabling work identified by the Contractor including lifting and subsequent re-fitting of carpets.
- The Airport reserves the right to withdraw, alter or amend the terms of any offer or the Scheme, at its discretion, at any time.

## CONTACT FOR FURTHER INFORMATION

### Wakemans

11-12 Highfield Road, Edgbaston, Birmingham B15 3EB

Telephone **0121 454 4581** or email Peter Wadley at [emasigs@wakemans.com](mailto:emasigs@wakemans.com)

*All information contained in this Environmental Information sheet is correct as of April 2026. This is subject to change at any time without prior notice.*